

Message Text

UNCLASSIFIED

PAGE 01 STUTTG 00678 020855Z

21

ACTION PER-03

INFO OCT-01 EUR-12 ISO-00 SS-15 /031 W

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R 020800Z JUL 75

FM AMCONSUL STUTTGART

TO SECSTATE WASHDC 2491

UNCLAS STUTTGART 0678

FOR PER/MGT

E.O. 11652: N/A

TAGS: APER, GW

SUBJ: SECRETARIAL TASK FORCE CONSOLIDATED RECOMMENDATIONS

REF: A-2701; A-2949; A-2950; A2951; A-2956; A2957;

A-2958; STATE 141460

1. RECOMMENDATION NUMBER 24 (SUMMARY; ASSIGNMENTS) - STUTTGART DOES NOT HAVE A PERSONNEL OFFICER AS SUCH; HOWEVER, PERSONNEL DO NOT SUFFER FROM A LACK OF COUNSELING. THEY ARE URGED TO ADVISE THEIR PERSONNEL COUNSELORS OF THEIR VIEWS AND PREFERENCES REGARDING ASSIGNMENTS.

2. RECOMMENDATION NUMBER 26 (MORALE AND WORKING CONDITIONS) - THE STUTTGART CONSULATE GENERAL HAS AN EFFECTIVE PROCEDURE FOR WELCOMING NEW PEOPLE TO THE POST. THE CONSUL GENERAL AND HIS SECRETARY DISCUSSED HER JOB AND WHAT WAS EXPECTED OF HER SHORTLY AFTER HER ARRIVAL.

3. RECOMMENDATION NUMBER 31 (ASSIGNMENTS) - BECAUSE OF THE MAKE-UP OF THE POST THIS RECOMMENDATION IS NOT APPLICABLE.

4. RECOMMENDATION NUMBER 33 (SUMMARY; RECRUITMENT) - THE SECRETARY HAS BEEN ATTENDING STAFF MEETINGS SINCE HER ARRIVAL AT POST.

5. RECOMMENDATION NUMBER 62 (MORALE AND WORKING CONDITIONS) - THE SECRETARY AT THIS POST HAS SOME OF HER OWN

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TIONS) - THE SECRETARY AT THIS POST HAS SOME OF HER OWN

FURNITURE, AND IS NOT NOW ENCOUNTERING SERIOUS PROBLEMS IN REGARD TO FURNITURE. HOWEVER, WHEN SHE IS TRANSFERRED IT MAY BE DIFFICULT FOR THE POST TO PROVIDE HER SUCCESSOR WITH SUITABLE FURNITURE, IF ADEQUATE PROVISION IS NOT MADE FOR ADDITIONAL FURNITURE OR THE INCOMING SECRETARY IS NOT FULLY INFORMED REGARDING WHAT IS AVAILABLE AT POST. TAKING INTO CONSIDERATION THE NEEDS OF THE INDIVIDUAL AND THE REQUIREMENTS OF THE POSITION, HOUSING PROVIDED SINGLE WOMEN IS EQUIVALENT TO THAT PROVIDED SINGLE MALES.

6. RECOMMENDATION NUMBER 66 (MORALE AND WORKING CONDITIONS) - THERE IS NO DUTY SECRETARY AS SUCH IN STUTTGART. HOWEVER, THE AMERICAN SECRETARY OR LOCAL SECRETARY, AS APPROPRIATE, ARE CALLED IN FOR EMERGENCIES. JENKINS

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NNN

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